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## 9. Goals/Objectives/Actions (ACTION PLAN)

- A. GOALS:** Formulate Goals to maintain or enhance unit strengths, or to address identified weaknesses.
- B. ALIGNMENT:** Indicate how each Goal is aligned with the College's Strategic Priorities.
- C. OBJECTIVES:** Define Objectives for reaching each Goal.
- D. ACTIONS/TASKS REQUIRED TO ACHIEVE OBJECTIVE:** Create a coherent set of specific steps (Actions/Tasks) that must be taken to achieve each Objective.
- E. OUTCOMES:** State intended Outcomes and list appropriate measures and assessment methods for each Outcome.
- F. ADDITIONAL INFORMATION:** This provides space for the additional communication of information necessary to further "close the loop" on the goal or action plan, as it relates to Institutional Planning. This may include references to other institutional documents, such as governing or compliance documents (i.e. Board Policy, Administrative Procedures, Title V), institutional planning documents (i.e. Strategic Plan, Educational Master Plan, Facilities Plan, Technology Plan), or Board, Presidential, Supervisory or Departmental recommendations or goals, etc. (See Handbook for additional examples.)

Complete the following table with your Program's **ACTION PLAN**, which must include a **minimum of 3 goals**:

ACTION PLAN				
GOAL	ALIGNMENT WITH BCC STRATEGIC PRIORITIES	OBJECTIVE	ACTIONS/TASKS REQUIRED TO ACHIEVE OBJECTIVE	OUTCOMES, MEASURES, and ASSESSMENT
<b>#1</b>	<p>Create pathways for BCCD and other high desert students to become teachers.</p> <p><i>List all that apply:</i></p> <p>This goal will help us achieve our #3 SAO and is aligned with the following Strategic Priorities:</p> <p>#1 – Educational Success</p> <p>#2 – Marketing &amp; Outreach</p>	<b>#1</b> Expect the creation of an Elementary Teacher Education Transfer Major (ADT).	Work with Instruction Office to ensure that the ADT is created to begin cohort in fall 2015.	ADT Completed.
		<b>#2</b> Develop and implement a high desert teacher education program	<ol style="list-style-type: none"> <li>1. Meet with K12, VVC and CSUSB to plan program.</li> <li>2. Offer Credential Programs in high desert.</li> <li>3. Schedule courses for Associate's degree in liberal studies.</li> <li>4. Recruit local para-educators into program.</li> </ol>	<ol style="list-style-type: none"> <li>1. Meetings occur.</li> <li>2. Credential programs offered in high desert by fall, 2016.</li> <li>3. Courses scheduled.</li> <li>4. Paraprofessionals attend introductory session.</li> </ol>
		<b>#3</b> Ensure that paraprofessionals are eligible to begin classes.	<ol style="list-style-type: none"> <li>1. Implement application, orientation, assessment, counseling sessions for cohort.</li> <li>2. Conduct FA training.</li> <li>3. Assist with priority enrollment.</li> </ol>	<ol style="list-style-type: none"> <li>1. Paraprofessionals complete applications, orientations, assessment, and counseling.</li> <li>2. Paraprofessionals complete FAFSA applications</li> <li>3. Paraprofessionals enroll in cohort classes.</li> </ol>
		<b>#2</b>		

ACTION PLAN						
GOAL		ALIGNMENT WITH BCC STRATEGIC PRIORITIES	OBJECTIVE	ACTIONS/TASKS REQUIRED TO ACHIEVE OBJECTIVE	OUTCOMES, MEASURES, and ASSESSMENT	
#2	Begin the process of documenting SOP's for the President's Office.		Create SOP for BoardDocs and provide training to appropriate staff.	Compile info provided by BoardDoc Merge with internal district procedures Provide user training for appropriate staff.	Decrease in errors	
	Explore expanded use of BoardDocs		Increase accuracy and efficiency of Board Docs to create Board Agendas	Explore best practices Identify more efficient workflow Implement new workflow	Decrease in submission of board items after deadline;  Decrease in changes to board agenda at board meeting.	
	<i>Additional Information:</i>					
#3	Advance college emergency planning and preparedness.	<i>List all that apply:</i>  #4 – Safety for All	#1	Revise the District's Emergency Plan.	1) Meet with the Chair of the Safety Committee. 2) Meet with local Police and Fire representatives. 3) PSGC approval of Emergency Plan. 4) Present the revised Emergency Plan to the Board.	Emergency Plan Approved by Board
			#2	Develop emergency preparedness training for college personnel.	1) Collaborate with local Police and Fire. 2) Identify & develop training scenario	Emergency training offered in 2015/16 and annually after that.